

**NOTICE OF REGULAR MEETING OF THE
LIBERTY COUNTY COMMISSIONERS' COURT OF LIBERTY COUNTY, TEXAS**

Notice is hereby given that a **REGULAR MEETING** of the above named **Liberty County Commissioners' Court** will be held on the **14TH day of November, 2023**, at **9:00 a.m.**, at the Liberty County Courthouse, 2nd Floor Courtroom, 1923 Sam Houston, Liberty, Texas, at which time the following subjects will be discussed, to-wit:

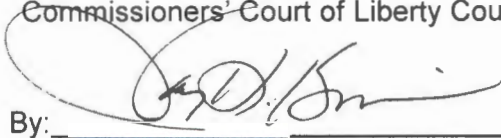
SEE ATTACHED.

23-2793 PUBNOTICE Total Pages: 6



Dated this the **9th day of November, 2023**

Commissioners' Court of Liberty County, Texas

By: 

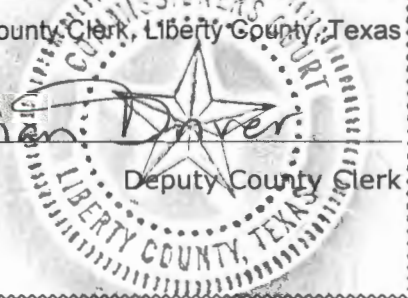
Jay H. Knight, County Judge
Liberty, Texas

I, the undersigned, County Clerk, do hereby certify that the above Notice of Meeting of the above named Commissioners' Court, is a true and correct copy of said Notice, and that I posted a true and correct copy of said Notice on the bulletin board at the Courthouse door of Liberty County, Texas, at a place readily accessible to the general public at all times on the **9th day of November, 2023** and said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

Dated **9th day of November, 2023**

County Clerk, Liberty County, Texas

By: 
Deputy County Clerk





LIBERTY COUNTY COMMISSIONERS COURT
Regular Meeting of Commissioners Court
November 14, 2023
9:00 a.m.

1923 Sam Houston St., Room 203 - Liberty, Texas 77575

1. CALL TO ORDER :
2. PLEDGE TO THE U.S. FLAG AND TEXAS FLAG :
3. INVOCATION :
4. NOTICES AND PROCLAMATIONS :
5. PUBLIC COMMENT :

4 H PRESENTATION - ANNUAL UPDATE OF 4 H PROGRAM

6. DECLARE CONFLICTS OF INTEREST :
7. CONSENT AGENDA :

1. APPROVAL OF MINUTES

MINUTES - PUBLIC MEETING 10/24/2023
MINUTES - REGULAR MEETING 10/24/2023
MINUTES - SPECIAL MEETING 10/26/2023
MINUTES - SPECIAL MEETING 11/06/2023

2. WARRANTS PAYABLES

APPROVE WARRANTS PAYABLES

3. BUDGET AMENDMENTS

R&B PCT 1: LINE ITEM TRANSFER / OTHER INCOME TO ROAD MATERIAL
LCSO: RECORD COPIER CAPITAL LEASE INCEPTION
CONSTABLE PCT 5: LINE ITEM TRANSFER: UNIFORMS

4. MONTHLY REPORTS

- a) AUDITOR RPT: SEPTEMBER & OCTOBER 2023
- b) COUNTY TREASURER RPT: SEPTEMBER 2023
- c) COUNTY CLERK RPT: OCTOBER 2023
- d) PERMITS & INSPECTION: OCTOBER 2023
- e) JP PCT 1: OCTOBER 2023
- f) JP PCT 5: OCTOBER 2023
- g) CONSTABLE PCT 5: OCTOBER 2023
- h) CONSTABLE PCT 6: OCTOBER 2023

5. OATHS & DEPUTATIONS

DISTRICT CLERK: APPROVE OATH & DEPUTATION OF MELISSA BALLINGER AS DEPUTY DISTRICT CLERK

6. PAYROLL ITEMS

CO ATTY: APPROVE PAY OFF OF VACATION FOR ELIZABETH POLASEK: \$1799.53
CONST PCT 5: APPROVE PART TIME POSITION FOR LIZ POLASEK @ \$27,496.62 AND MASTER CERTIFICATE PAY \$150/mo
LCSO: APPROVE KATRINA JOHNSTON ADVANCED CERTIFICATE PAY \$100/mo
75th DISTRICT COURT: APPROVE COMP PAY FOR PEGGY THRASHER: \$4,093.64
R&B PCT1: APPROVE COMP PAY FOR RANDY HUMBER : \$3,912.81
R&B PCT 2: APPROVE COMP PAY FOR JOHNNY CHAPMAN: \$3,141.84
R&B PCT 2: APPROVE COMP PAY FOR ELOY RODRIGUEZ: \$3,789.25
LCSO: APPROVE INTERMEDIATE CERTIFICATE PAY FOR ROBIN GUILLORY \$50/mo
JAIL: APPROVE UNUSED COMP & VAC PAY FOR EZEKIEL BELTRAN: \$4,477.65
JAIL: APPROVE UNUSED COMP & VAC PAY FOR CHRISTOPHER BEARRENTINE: \$1918.28
LCSO: TITLE CHANGE: FROM BOOKKEEPER TO BUSINESS MANAGER - SAME SALARY
LCSO: TITLE CHANGE: FROM CLASSIFICATION CLERK TO RECORDS CLERK - SAME SALARY

8. REGULAR AGENDA :

1. I T - NICK DENNIS

CONSIDER AND APPROVE COUNTY CYBERSECURITY AWARENESS TRAINING COURSE FOR COUNTY EMPLOYEES WITH A CURRENT COST OF \$5.00 PER EMPLOYEE / TOTAL \$2,250.00. ALL EMPLOYEES OF THE COUNTY ARE REQUIRED TO TAKE THIS COURSE TO HAVE ACCESS TO COUNTY COMPUTERS AND SOFTWARE.

2. I T - NICK DENNIS

CONSIDER AND APPROVE THE DOWN PAYMENT FOR LCSO ADDITIONAL PHONES AND PHONE SYSTEM LICENSES TO SUPPORT THE ADDITIONAL EMPLOYEES HOUSED IN THE NEW LCSO BUILDING. THE FULL AMOUNT WAS APPROVED ON THE 10\10\23 COMMISSIONERS COURT - THIS IS TO APPROVE THE DOWN PAYMENT

3. COUNTY TREASURER KIM HARRIS

CONSIDER AND APPROVE A TCDRS COST OF LIVING ADJUSTMENT FOR RETIREES BEGINNING JANUARY 1, 2024

4. COUNTY TREASURER KIM HARRIS

CONSIDER AND APPROVE EMPLOYEE LONGEVITY TO BE PAID ON 11-30-2023 FOR YEARS OF SERVICE THROUGH DECEMBER 31, 2022

5. PURCHASING AGENT HAROLD SEAY

CONSIDER AND APPROVE PURCHASE OF A 2023 CHEVROLET TAHOE FOR \$48,228.75 UTILIZING SAT #22-03-1008R AND COST TO UPFIT FOR \$18,696.50 UTILIZING BUYBOARD CONTRACT #698-23 FROM PARKWAY CHEVROLET FOR THE SHERIFF'S DEPT

6. PURCHASING AGENT HAROLD SEAY

CONSIDER AND APPROVE PURCHASE OF A 2023 CHEVROLET TAHOE FOR \$48,228.75 UTILIZING SAT CONTRACT #22-03-1008R AND COST TO UPFIT FOR \$12,893.00 UTILIZING BUYBOARD CONTRACT #698-23 FROM PARKWAY CHEVROLET FOR THE SHERIFF'S DEPT

7. PURCHASING AGENT HAROLD SEAY

CONSIDER AND APPROVE PURCHASE OF A 2023 JOHN DEERE 331G COMPACT TRACK LOADER FOR \$85,241.14 FROM SHOPPA'S UTILIZING BUYBOARD CONTRACT #685-22 TO BE FINANCED THRU JOHN DEERE FINANCIAL FOR 2 YEARS AT 8.60% WITH ANNUAL PAYMENTS (THIS ITEM REPLACES AGENDA ITEM 8.14 ON THE OCTOBER 24th COMMISSIONERS COURT - FINANCE TERMS ARE DIFFERENT) - THIS IS FOR R&B #3

8. COMMISSIONER PCT 4 LEON WILSON

CONSIDER AND APPROVE INTERLOCAL AGREEMENT BETWEEN LIBERTY COUNTY PRECINCT 4 AND CITY OF KENEFICK TO PROVIDE SAFE AND WELL MAINTAINED PUBLIC ROADWAYS, INCLUDING CITY STREETS, FOR THE BENEFIT OF ITS CITIZENS, AT A REDUCED EXPENSE BY AVOIDING COSTLY DUPLICATION OF MAN POWER, EQUIPMENT AND OTHER RESOURCES

9. TAX ATTORNEYS - LINEBARGER

CONSIDER AND APPROVE THE FOLLOWING RESALE BIDS ON DELINQUENT PROPERTIES:

- 1) E. CARREON TIJERINA / PID #34117 / \$3,940.00
- 2) R. HERNANDEZ / PID #49964 / \$5,500.00
- 3) E. CARREON TIJERINA / PID #50577 / \$2,290.00
- 4) E. CARREON TIJERINA / PID #34088 / \$6,000.00
- 5) E CARREON TIJERINA / PID #61868 / \$10,960.00

10. COUNTY ATTORNEY MATTHEW POSTON / KATHRINE MCCARTY

CONSIDER AND APPROVE ROAD USE AGREEMENT BETWEEN LIBERTY COUNTY AND BARRON QUALITY HOMES, LLC FOR THE USE OF CR 2269 IN EXCHANGE FOR \$20,000.00 TO BE USED TO MITIGATE ANY DAMAGES CAUSED THEREFROM

11. PERMITS & INSPECTIONS - MELINDA SOLIDAY

INFORMATION ITEM: REVIEW ACCEPTANCE OF LIBERTY COUNTY RESPONSE LETTER FROM FEMA COMMUNITY ASSISTANCE VISIT

12. PERMITS & INSPECTIONS - MELINDA SOLIDAY

CONSIDER AND APPROVE THE RESOLUTION MAINTAINING LIBERTY COUNTY'S PARTICIPATION IN THE (NFIP) NATIONAL FLOOD INSURANCE PROGRAM AND (CRS) COMMUNITY RATING SYSTEM

13. PERMITS & INSPECTIONS - MELINDA SOLIDAY

CONSIDER AND APPROVE THE RE-PLAT OF CAMINO REAL LOTS 487, 488 AND 1124. LJA ENGINEERING'S LETTER OF APPROVAL IS ATTACHED IN THE PACKET

14. PERMITS & INSPECTIONS - MELINDA SOLIDAY

CONSIDER AND APPROVE THE ACCEPTANCE OF THE SANTA FE SUBDIVISION - SECTION 6 ROADS INTO THE COUNTY MAINTENANCE AND RELEASE ITS MAINTENANCE BOND. LJA ENGINEERING'S LETTER OF APPROVAL IS ATTACHED WITH NOTED CONSIDERATIONS IN THE PACKET

15. PERMITS & INSPECTIONS - MELINDA SOLIDAY

CONSIDER AND APPROVE THE ACCEPTANCE OF A VARIANCE REQUEST FOR MOSS RANCH SUBDIVISION DRAINAGE. LJA ENGINEERING'S LETTER OF APPROVAL IS ATTACHED IN THE PACKET

16. PERMITS & INSPECTIONS - MELINDA SOLIDAY

CONSIDER AND APPROVE THE ACCEPTANCE OF MOSS RANCH SUBDIVISION CONSTRUCTION PLANS, FINAL DRAINAGE PLANS AND FINAL PLAT

17. PERMITS & INSPECTIONS - MELINDA SOLIDAY

CONSIDER AND APPROVE REQUEST FROM RIVER RANCH TWO INVESTMENTS LLC FOR THE ACCEPTANCE OF ROADS IN THE RIVER RANCH ESTATES SECTION TWO AND BEGIN THE TWO-YEAR WARRANTY PERIOD ON THE ROADS. LJA ENGINEERING PROJECT NO. 2973-0322B (6.1) CERTIFICATE OF SUBSTANTIAL COMPLETION AND MAINTENANCE ROAD BOND IS ATTACHED IN THE PACKET

18. COUNTY ATTORNEY MATTHEW POSTON / KATHRINE MCCARTY

CONSIDER AND APPROVE THE SOLICITATION OF BIDS FOR SOLID WASTE DISPOSAL FOR LIBERTY COUNTY, TEXAS

19. COUNTY CLERK LEE H. CHAMBERS

CONSIDER AND APPROVE THE RENEWAL AND RE-INSTALLATION, WITH TRAINING, OF THE VISTA SOLUTIONS GROUP ELECTION SOFTWARE IN THE AMOUNT OF \$6,000.00 TO BE PAID THROUGH ELECTIONS EXPENSE 010-40001-32000. THE YEARLY RENEWAL PAYMENT, DUE NEXT YEAR, WILL BE \$5,250.00. THIS SOFTWARE WAS PURCHASED BY THE ELECTIONS ADMINISTRATOR, WITH COMMISSIONERS COURT APPROVAL, IN 2020, FOR \$12,000.00. THE DATA MANAGEMENT SOFTWARE WILL BE USED BY THE TAX ASSESSOR-COLLECTOR'S OFFICE FOR VOTER REGISTRATION AND BY THE COUNTY CLERK'S ELECTION DEPARTMENT FOR ELECTIONS

20. COUNTY CLERK LEE H. CHAMBERS

CONSIDER AND APPROVE THE CANVASS OF THE SPECIAL ELECTION ON NOVEMBER 7, 2023

9. EXECUTIVE SESSION :

THE COMMISSIONERS COURT FOR THE COUNTY OF LIBERTY RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY OF THE MATTERS LISTED ABOVE, AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTIONS 551.071(CONSULTATION WITH ATTORNEY); 551.072 (DELIBERATION ABOUT REAL PROPERTY); 551.0725 (DELIBERATIONS REGARDING CONTRACT BEING NEGOTIATED); 551.073 (DELIBERATIONS ABOUT GIFTS AND DONATIONS); 551.074 (PERSONNEL MATTERS); 551.076 (DELIBERATIONS ABOUT SECURITY DEVICES); AND 551.087 (ECONOMIC DEVELOPMENT); 418.183 (SECURITY MATTERS).

10. INTERNET ACCESS INFORMATION :

- The Liberty County Special Meeting of Commissioners Court is accessible by the Public on the following internet link: https://www.youtube.com/channel/UCb8xervncxOru6g_aLwxVg
- Please remember the Liberty County Commissioners Courtroom is tobacco free
- Please turn off all cell phones during the Liberty County Regular Meeting of Commissioners Court

11. ADJOURNMENT :

THE STATE OF TEXAS

COUNTY OF LIBERTY

I hereby certify that this instrument was FILED on the date and the time stamped hereon by me and was duly RECORDED in the Records of Liberty County, Texas.

23-2793 PUBNOTICE
11/09/2023 12:20:04 PM Total Fees: \$0.00

 *Lee H. Chambers*

Lee Haidusek Chambers, County Clerk
Liberty County, TX